

# ACAP Information Request

- ✓ 3 Years of Corporate Tax Returns
- ✓ 3 years of Company Prepared or Reviewed/Audit Statements
- ✓ Current YTD Financial of current Fiscal year
- ✓ Debt Schedule including Leases.. Lender-Amount-Monthly Payment-Collateral
- ✓ AR Aging and AP Aging Report including any sale terms. (If applicable)
- ✓ Geographical Market Area.. where do you sell your product/service
- ✓ Website Address
- ✓ Client Base...who buys your product/service
- ✓ Competitor Base. Who are your Top 5 competitors
- ✓ Operational/Ownership Structure
- ✓ 3 Years Personal Tax Returns (if separate from above)
- ✓ Personal Financial Statement (Full detail)

\*\*\* I understand by submitting the above information ACAP's role is to 1) help advise business ownership in understanding financial metrics of the business and how to communicate and approach current lender (s) or new lenders, 2) help support business ownership in the conversation with lender (s).. It is not for the purpose of ACAP's financing the project request directly.

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Signature of Owner (s)

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\_\_\_\_\_

Date

\*\*\*\*Start-Ups include Business Plan and 3 year Financial Forecast in place of historical financials